SMAYA AND ASSOCIATES

CHARTERED ACCOUNTANTS

Date: 05th March 2025

The Institute of Chartered Accountants of India
ICAI Bhawan
Uthamar Gandhi Road
Thousand Lights
Chennai – 600 006

Vacancy for Articleship, Office Assistance and Semi qualified CA's:

We have openings for Office Assistants, Semi-qualified CA's and Articled Assistants for CA students who have completed both groups of IPCC Candidates with good communication skills and knowledge is preferred. Our firm offers a great opportunity for Articleship, where we strive to mould aspiring students into successful professionals.

Articles will have great exposure in:

- Statutory Audits
- Internal Audit
- GST Compliance & advisory
- Tax Audits & Income Tax filing for all Entities
- ROC Filing & Secretarial Compliance
- Partnership Firm, LLP & Company Registrations
- Bank Audit – Statutory and Concurrent Audit
- Consultancy Engagements
- Insights in the domains of ERPs, Zoho
- Management consultancy
- Tax Filing and Accounting Services for Companies in Foreign Countries

What we require:

- Analytical mind and solution-oriented
- Motivation to learn
- Good verbal and written communication skills



What our firm provides:

- Opportunity to be mentored by an FCA
- Structured weekly mandatory training sessions
- Wide portfolio of clients across industries

P. Yashwanth

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We are also located at Dubai | Singapore | USA